



FOR YOUTH DEVELOPMENT  
FOR HEALTHY LIVING  
FOR SOCIAL RESPONSIBILITY

# GET READY. STAY READY

## Emergency Tip of the Month

A few months ago, a child care program on a school secured their program because there was a shooting incident in the nearby neighborhood. If you know or suspect a similar dangerous situation in your program's surrounding area such as police sirens or helicopters circling overhead, your child care program may have to follow procedures for a secure campus, lockdown, or shelter in place. A secure campus is implemented when the threat of violence or police action in the surrounding community requires precautionary measures. A lockdown is implemented when the threat of violence or gunfire is identified. A shelter in place is a temporary measure implemented to isolate children and staff from the outdoor environment such as hazardous materials.

Here are some general tips in securing your program:

- 1) Don't panic – blow the whistle and call appropriate emergency services
- 2) Bring all children indoors immediately to a secure area of the room
- 3) Draw all curtains, lock all windows and doors immediately and keep children away from them
- 4) Gather daily information sheets of all children
- 5) Take a headcount of all children and staff – alert authorities if anyone is not present
- 6) Keep communication lines open with staff and authorities until it is safe and appropriate to resume normal play.



FOR OTHER QUESTIONS ABOUT YOUR CHILD CARE PROGRAM,  
CALL THE YMCA CHILDCARE RESOURCE SERVICE AT 1-800-481-2151.